



**Malawi
Revenue
Authority**

INVITATION TO BID

PROCUREMENT OF MOTOR VEHICLE MAINTENANCE SERVICES

PROCUREMENT OF MOTOR VEHICLE MAINTENANCE SERVICES

DATE OF PUBLICATION: 9TH JANUARY 2026

1. The Malawi Revenue Authority (MRA) is an agency responsible for collecting and accounting for tax revenue on behalf of the Malawi Government. The Authority has budgeted funds to be used for the procurement of Motor Vehicle Maintenance and Servicing.
2. The Chairperson of the Internal Procurement & Disposal Committee of the MRA now invites sealed bids from eligible and qualified service providers to bid for the provision of Motor Vehicle Maintenance and Servicing.
3. Bidding will be conducted in accordance with the Open Tendering procedures contained in the Public Procurement and Disposal of Assets Act (2025) of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. A complete set of the bidding document shall be acquired upon payment of a non – refundable fee of **K10,000.00 (Ten Thousand Malawi Kwacha)** in cash or bank certified cheque or any convertible currency. Bidding documents may be purchased from the **Cash Office, Room 123 on floor number 1 of Msonkho House, Blantyre.**
5. Requests for clarification from bidders to MRA shall be made no later than **22nd January 2026.**
6. Bids must be deposited in the tender box on the **Ground floor reception, MRA Msonkho House, Blantyre** at or before **15:00 hours, local time on Wednesday, 28th January 2026.** Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives who choose to attend the opening proceedings at **15:00 hours on 28th January 2026.**
7. Bids in sealed envelopes clearly marked and indicating the procurement reference number: **MRA/NCB/MVMAINTENCNE/09/01/2026** should be addressed to:-

**The Chairperson
Internal Procurement and Disposal Committee
Malawi Revenue Authority
Msonkho House
Private Bag 247
Blantyre**

MRA reserves the right to reject any or all the bids and is not bound to accept the lowest or any bidder